Business Planning									
Objective	Owner	Key contributors	Completion date	Resource issues	Communication issues	Risks	Review date (s)	Period Activity	Status
Produce HR Business Plan for 2007/2008	TC	HRO's, Area Managers (SS, IS), Dept service users (PACT)		Conflict of priorities. Information from other depts		Plan not completed due to time contraints	01/03/2007	15/03/07- Status report : HR Business Plan completed in draft. Some detailed Project Plans completed. Interdependancies agreed via PACT. On target to complete by 1st April 2007.	
Gather initial input from Divisional HR/Personnel Managers	TC	HRO's, Dept service users (PACT)	28/02/2007	Commitment from service users		Information not readily available to inform planning for 2007/08	19/02/2007		Completed
Document draft responses	TC	HRO's	12/03/2007	Time available	Draft to HR team	Draft not completed	05/03/2007		Completed
Feed into and discuss at overall planning forums	ТС	Personnel Team	16/03/2007	Availability	Final draft of plan (v1)	Draft not completed			Completed
Finalise plan	TC		31/03/2007		Final draft (v2) of Plan	Plan not finalised	23/03/2007		Completed
Communicate Plan	ТС	Information Services	31/03/2007		TBD by corporate process	Corporate delays			Completed
Formulate processes for implementation, including monitoring	ТС	Information Services	01/05/2007	ldentify responsibilities	TBD by corporate process		TBD by corporate process		
	Objective Produce HR Business Plan for 2007/2008 Gather initial input from Divisional HR/Personnel Managers Document draft responses Feed into and discuss at overall planning forums Finalise plan Communicate Plan Formulate processes for implementation, including	ObjectiveOwnerProduce HR Business Plan for 2007/2008TCGather initial input from Divisional HR/Personnel ManagersTCDocument draft responsesTCFeed into and discuss at overall planning forumsTCFinalise planTCCommunicate PlanTCFormulate processes for implementation, includingTC	ObjectiveOwnerKey contributorsProduce HR Business Plan for 2007/2008TCHRO's, Area Managers (SS, IS), Dept service users (PACT)Gather initial input from Divisional HR/Personnel ManagersTCHRO's, Dept service users (PACT)Document draft responsesTCHRO'sFeed into and discuss at overall planning forumsTCPersonnel Team overall planning forumsFinalise planTCInformation ServicesFormulate processes for implementation, includingTCInformation Services	ObjectiveOwnerKey contributorsCompletion dateProduce HR Business Plan for 2007/2008TCHRO's, Area Managers (SS, IS), Dept service users (PACT)01/04/2007 - 1/5/07 for project plansGather initial input from Divisional HR/Personnel ManagersTCHRO's, Dept service users (PACT)28/02/2007Document draft responsesTCHRO's12/03/2007Feed into and discuss at overall planning forumsTCPersonnel Team services16/03/2007Finalise planTCInformation Services31/03/2007Formulate processes for implementation, includingTCInformation Services31/03/2007	ObjectiveOwnerKey contributorsCompletion dateResource issuesProduce HR Business Plan for 2007/2008TCHRO's, Area Managers (SS, IS), Dept service users (PACT)01/04/2007 - priorities. 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